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[INF][BV-RVC][MATLAB][November/13/2023, November/16/2023 ][LEAVE]NGUYEN PHI HAO – 2212332

**Dear BV Manager/Leaders,**

I would like to register a leave request with the following information:

|  |  |
| --- | --- |
| Requestor: | NGUYEN PHI HAO |
| Team: | MATLAB |
| Leave Date: | Oct/19 - 23/2023 |
| Duration : | 2 D |
| Leave type: | Paid leave |
| 1. Reason: | Family issue |
| 2. Impact: | No impact because my impacted tasks had completed before |
| 3. Countermeasures: | 1. Contact in emergency cases : 0339016457 |

Please help to consider my request.  
Thanks for your consideration,

Hao Nguyen

Dear Manager, Leaders,

After discussing on MS Teams and confirming with Duc La-San, we have an urgent need for support functional debug SHAC model. This SHAC model does not have a specific due day specific. We support model debugging to finish as faster as possible. so it's OK for Manh's 1D off.

The contingency plan is for Manh-san to work late, with support from Huan-San and Duong-San if necessary.

Please help to consider this request. Thanks for your consideration.

Best regards,

Duong Le.